

Desert Fiber Arts
Regular Board Meeting
September 20, 2025

The board of directors of Desert Fiber Arts held a regular monthly meeting on September 20, 2025 at the DFA studio, located at 101 N Union Suite 108 Street in Kennewick, WA.

Attending the meeting were: president Kareena Anderson, vice-president Nancy Klotz (via zoom), secretary Ord McConaghy, Treasurer Era Tschebotarjew, Members at Large Karyn Watson, MaryAnn Mae, Karen Dodson. Absent: past president Betsy Dickinson, Breanne O'Hare. We have a quorum. Also attending were Kathy Myers, Shirley Steelman, Andrea Domingos, Susan Schmieman, Wendy Hahn and Lisa Saget.

The meeting was called to order at 1:07 by president Kareena Anderson.

Next board meeting will be on Saturday, October 18, 2025 at the DFA studio 1-3PM. Ord McConaghy will not be available; another member will need to take notes.

Nancy Klotz moved to **approve the August minutes**, MaryAnn Mae seconded. **MOTION PASSED**

REPORTS

President: Kareena shared that things are running smoothly.

Vice president: Nancy Klotz reports the next general meeting will be October 4, 2025 at the Richland Library 10-12. The program will be Fall Market, and a show and tell of items members intend to sell at the Fall Market.

Treasurer: Era shared on overview of our financial balances and expenses for the month of August.

Total Assets: \$46,475.86
donations: \$286.57

Income: \$370.21
\$110.00

Notable income sources: Member

Notable expenses: Spectrum (Wi-Fi):

Expenses: \$1,248.09
\$543.75

Accounting support (billed quarterly):

Net Income: -\$877.88

Secretary: No report

Past President: absent

Members at Large: Things are running smoothly. MaryAnn Mae shared that Melanie McKenna has large pieces of felt fabric is anyone wants/needs some.

DECISIONS/APPROVALS

Ashford traditional spinning wheel: Carol Kaminski is asking the we approve the purchase of this Ashford spinning wheel. For \$350. It was moved by Ord McConaghy and seconded by Era Tschebotarjew that DFA purchase this traditional spinning wheel for \$350.00 and reimburse Carol if needed. **MOTION PASSED**

Tapestry Storage: Karen LaMar is asking to store a tub of tapestry yarn in the studio. A discussion ensued. Ord McConaghy moved the we approve the tub of tapestry yarn to be stored in the studio, seconded by Nancy Klotz. **MOTION PASSED**

Fall Market Tag final approval: (with QR code options) Kathy Myers shared a sample of a Fall Market green tag. The green tag is folded, the outside will include the same information as the white tags (cost, fiber, care instruction, price etc.). The interior of the green tag will have the three R's and have room for the artist's story. They can be printed from the website; green and white card stock are available to members. MaryAnn Mae moved that the green tags be approved as presented, the white tags are not changing, seconded by Karen Dodson. **MOTION PASSED.** MaryAnn Mae moved that DFA print stickers of the QR code for the DFA Instagram account to use on tags for fall market, the stickers will be applied at take-in. Motion seconded by Era Tschebotarjew. **MOTION PASSED.**

Fall Market Class: Nancy moved that we approve the felted Penguin class taught by Melanie at the Fall Market, seconded by MaryAnn Mae. **MOTION PASSED>**

Studio Security update: Kareena shared that since she has been president it has been reported to her, at least six times, that the front studio door has been found unlocked. This is NOT a safe situation. She has Blasted a few reminders to lock and double check to be sure the door is

locked but these reminders have not been effective. We need to be sure the doors are always locked when leaving. We discussed the need to update our current lock system. Ord McConaghy consulted with Mounts Lock and Key, the local lock/key specialist company. They do not install electronic door locking systems. She was referred to Moon security, and then to ADT. Ord and Kareena met with David Berger, from ADT, at the studio to discuss options and get an estimate for a system that would lock the door automatically when members leave, and allow member to exit safely. This system would be on the front and back doors. Each member would have their own pass code and the system would record who enters the studio automatically. Ord shared the estimated cost of installing the system to be near \$3,500. There would be a monthly fee of about \$55. For three years, after that it is a month-to-month basis. This amount includes a discount for being a non-profit. After a discussion, MaryAnn Mae moved that we approve the ADT security quote, allocating the funds, pending reasonable attempt getting at a second quote by October 4, 2025, seconded by Karen Dodson. **MOTION PASSED** We will have a brief meeting after the general meeting on Oct 4, for an update.

COMMITTEES/ PROGRAM REPORTS

ANWG: Zoom update: Nancy had a busy month but she will be checking to see if we are allowed to use the ANWG Zoom account as members of ANWG.

Big Weave: things are on hold to focus on Fall Market

Constant Contact: Jennifer is sending out notices more frequently to talk about Fall Market

Social Media: DFA Facebook and Instagram are up and running smoothly, please send MaryAnn Mae pictures and stories that can be posted.

Community Outreach: Breanne O'Hare is absent.

Eco Friendly and Creative Reuse: Susan Schmieman reports: the committee met this morning, they focused on the hang tags for Fall Market and textile talks at Fall Market. Textile talks are 10–15-minute talks that a member may present at Fall Market. Nancy Klotz will talk on the care of wool. Susan would like other members to give talks on a textile topic.

Fall Market: Wendy reports that she has volunteers for all the leadership positions. The new save the date cards (QR code printed) have arrived. She is still in need of donations for door prizes and donations for the guild to sell. Take-in will be Oct 10/11 for donations and Oct 24/25 for personal items to be sold.

Equipment/donations: The Stash Buster Fundraiser was a success. The format was simple, set up items to offer, members chose what they want and donate to the guild. It was proposed that we do another one next year.

Richland Farmer's Market: Nancy Klotz has secured all 4 Saturdays in October for us to set up a booth to promote our Fall Market and sell raffle tickets. She needs volunteers to be in charge on two of these for days. Kareena has volunteered to be in charge Oct 3rd and 17th with Nancy Klotz to help set up on the third.

Library: Lisa Saget, librarian, presented several magazines that are being published.

Membership: No report but we do have a new member attending today's meeting, Welcome Shirley Steelman!!

No New Business

The meeting was adjourned at 3:16 PM

Recorded by

Ord McConaghy

DFA secretary.