

DESERT FIBER ARTS
Regular Board Meeting

June 13, 2026

A regular meeting of the board of directors of Desert Fiber Arts was held on June 13, 2026 at the studio located at 101 N. Union Street suite 108, in Kennewick Washington.

The meeting was called to order at 1:07 by President Nancy Klotz.

Attending: President Nancy Klotz, Past president Kareena Anderson, Secretary Ord McConaghy, Members at large: Wendy Hahn, Melanie McKenna, Karla Thrall (zoom), also MaryAnn Mae and

Betsy Dickinson were in attendance. We have a **quorum**.

Next Board Meeting will be Saturday July 18th, 2026 1-3 PM at the studio.

Approval of the Minutes; May minutes were approved via email. Ord McConaghy

moved that we approved the April minutes as written, seconded by Kareena Anderson. **MOTION PASSED.**

REPORTS

President: Nancy Klotz shared that she will be out of town June 20 to July 3, 2026. Kareena will be the 'go to' person during her absence.

Vice President: We don't have a vice president at this point.

Treasurer: Era Tschebotarjew is no longer our treasurer. Past president, Kareena Anderson, will be acting as treasurer.

Current STCU Balances

Notable expenses

\$26,356.87 STCU Savings
Everstar Reality: \$367.76

\$3,264.96 AWARDS account
Spectrum Internet: \$110

\$500. DEBIT CARD
Benton County PUD \$102.74

\$10,009.24 Certificate of Deposit
Non-profit insurance \$156.75

\$40,131.07 Total Bank Accounts
Web Designer \$126.

MaryAnn Mae will write a thank you note to Mikal at Busy Bee Construction for contributing/repairing the studio after our overflow water damage.

Nancy Klotz will write an article for our newsletter sharing Mikal's contribution (his work) to repair the studio. She will also include an ad for Busy Bee Construction in the newsletter each month for a year.

Past President: Fall market meeting is on June 27th at 1:00PM

Secretary: no comment

Members at Large: We have three new Members at Large attending the board meeting for the first time.

DECISIONS AND APPROVALS

It was **moved** by Kareena Anderson to **appoint MaryAnn Mae as Vice president** as per our DFA policy, seconded by Ord McConaghy **MOTION PASSED**

Insurance: Kareena Anderson, Betsy Dickinson and Nancy Klotz have been working with Darci Halverson, the insurance agent. Darci is suggesting that we insure with Washington National Mutual Insurance Company. The estimated premiums are: for general liability \$1,305.00 (deductible \$5,000), Directors and Officers liability \$300.00, Property (no Auto) \$491.00. The approximate total annual premium: \$2,096. A short discussion ensued. Kareena Anderson **moved that we approve the purchase of the insurance proposal by Washington National Mutual Insurance Company as Nancy Klotz presented and we pay the premium annually. Motion was seconded by MaryAnn Mae. MOTION PASSED**

Officers authorized to sign STCU bank documents:

- **Add Nancy Klotz, President**
- **Update Kareena Anderson, Past President & Acting Treasurer**
- **Add Ord McConaghy, Secretary**
- **Remove Breanne O'Hare, Vice President**
- **Remove Era Tschebotarjew, Treasurer**

STCU checks: We need to order new checks from STCU, we will order the common/regular size with duplicates.

Purchases for studio computer: MaryAnn Mae moved the have Nancy **purchase Microsoft Office and Adobe Acrobat Pro for the DFA office computer.** This motion was seconded by Wendy Hahn. **MOTION PASSED**

Possible new study group: Melanie McKenna will take steps to start a pop-up Needle Felting study group.

Summer Stash Buster: Kareena Anderson will organize a summer stash buster **for July 31, August 1 weekend.** There will be NO SALES, members pick out what they are interested in and then make a donation to DFA.

COMMITTEE/PROGRAM REPORTS

Allied Arts: Betsy Dickinson held the first meeting a few weeks ago. The next meeting will be in September. The theme will be the three R's.

Assets: Nancy Klotz report that a member mentioned there are two umbrella stands and a large concrete block being stored and questioned if they are being used or slated for removal? The consensus of the board is to remove them.

Communication: - Communication Process: when the board makes decisions, who needs to know? The board needs to think about this and be sure to assign/delegate a board member to close the communication loop by sending a written note of the decision/change to the appropriate person(s).

Constant contact: we need new person to manage this

Blaster: Blaster@desertfiberarts.org –
Kathy Thorndike

Newsletter:
dfanewsletter@desertfiberarts.org – Jade Kelly

Social media: send information to MaryAnn
Mae at: Mareelizabeth@gmail.com

Website calendar:
events@desertfiberarts.org – Marion Halupczok

Community Outreach: Ord McConaghy plans to continue working with KOG students at Vista Elementary student in grades 3-5 next school year, teaching them to weave.

Eco Friendly: This group is working to expand and be more about the art that is produced with used materials.

Equipment Donations: Karla Thrall is our new equipment manager. Carol Kaminsky is training Karla on her new position.

Facilities: Bruce Nichols has been doing this; it is time for him to retire. We need a new person for this position.

Finance Committee: Betsy Dickinson will recruit members to participate on the finance committee, in addition to the current president and herself. Betsy recommends that in September we audit the DFA financials for fiscal year 2025-2026 to ensure that items are being assigned to the correct category of income or expense. Betsy will facilitate convening the committee in September.

Grant Writing: We have been granted \$2,500 from the Paul Allen community Accelerator Grant in the past few years. This grant requires no follow up reports. We plan to apply again this year. Marion Halupczock is the team leader.

Membership: As of today, we have 82 members. This is a good number for this time of the year, as it is membership renewal time. By the end of the year, we usually have near 150 members.

Study Groups: We had a brief discussion about accommodations for differently able members.

Door Codes: Members wanting a code to enter the studio need to email Kareena Anderson. Betsy Dickinson reports that a back door key has been delivered to the property manager. Nancy Klotz confirmed that she has given a backdoor key to the Kennewick Fire Dept.

Safety: After the Kennewick Fire department review of our studio, it was recommended that storage be limited to about 24 inches below the ceiling, leaving a clear space. Highlights of our discussion on how to do this: remove items we no longer use (need help from other members to make decisions about items), use standardized size totes (can we get these donated?), add shelves in the front room, use a storage rack. Nancy will get something going on this.

Behind the studio there is a **non-operative garage door**. The fire department informed us that it needs to be labeled, on the outside, DOOR BLOCKED. Betsy Dickinson has discussed this with the property manager. The garage door has not yet been labeled.

ANWG: Betsy Dickinson reports that ANWG has 'save the date' cards. There will be another meeting next month.

Our new Officers for 2026/2027 are:

President: Nancy Klotz

Vice President: MaryAnn Mae

Past president and acting Treasurer: Kareena Anderson

Secretary: Ord McConaghy

Members at Large: Karla Thrall

Members at Large: Melanie McKenna

Members at Large: Wendy Hahn

We did not address any unfinished business due to time constraints.

The meeting was adjourned at 3:02 PM

Recorded by

Ord McConaghy